



FAST FACTS

California Department of General Services

As business manager for the State of California, with more than 4,000 employees and a budget exceeding one billion dollars—we help serve the public by providing a variety of services to state agencies through innovative procurement and acquisition solutions, creative real estate management and design, state-of-the-art telecommunications, environmentally friendly transportation, and funding for the construction of safe schools.

REAL ESTATE SERVICES DIVISION

www.resd.dgs.ca.gov

The Real Estate Services Division (RES) provides comprehensive real estate services to all state agencies. Comprised of five operational branches, RESD conducts asset planning, property sales and acquisition, project management, architectural and engineering services, leasing and planning, property management and building maintenance, construction management, energy efficiency and supply programs, and environmental assessments.

- Total Budget: \$420.1 million
- 22,727 state-owned buildings and structures totaling more than 210 million square feet
- 60 DGS-owned and managed buildings totaling more than 24 million square feet with an annual rent of more than \$250 million
- 2,366 state-leased spaces totaling more than 15.5 million square feet of office space and more than 5.2 million square feet in storage and other space
- DGS manages 1,862 of these leases totaling more than \$370 million annual rent with 14.6 million square feet and nearly 4.3 million square feet in storage and other space.

PROCUREMENT DIVISION

www.pd.dgs.ca.gov

The Procurement Division sets State procurement policies and provides purchasing services, helping departments achieve their missions. It delegates purchasing authority, certifies small/disabled veteran businesses, sponsors the Small Business Council, participates in the Disabled Veterans Business Enterprise Council, and provides innovative purchasing methods that save taxpayer dollars, integrating quality solutions to meet customers' needs.

- Total Budget: \$32.5 million
- Approximately 295 commodity contracts with approximately 450 suppliers
- Administers more than 1,800 California Multiple Agreement Schedule (CMAS) contracts (37.46 percent small business, 2.45 percent disabled veteran business enterprises)
- Administers 343 Master, 70 Western State Contract Alliance (WSCA) and 100 Software Licensing Program (SLA) agreements

DIVISION OF THE STATE ARCHITECT

www.dsa.dgs.ca.gov

The Division of the State Architect (DSA) is responsible for design and construction oversight for K-12 schools and community colleges. DSA develops and maintains accessibility and historical buildings standards and codes utilized in public and private buildings throughout California.

- Total Budget: \$43.5 million
- Regional offices in Sacramento, Oakland, Los Angeles and San Diego
- Oversight responsibility for plan review and construction for public schools and essential services buildings, participating in more than 3,600 projects in FY 06/07 valued in excess of \$9.2 billion
- Approximately 600 inspector certifications/re-certifications annually
- Currently more than 1,700 inspectors
- Accepted and certified approximately 200 testing laboratory facilities in California for use on projects under DSA jurisdiction

TELECOMMUNICATIONS DIVISION

www.td.dgs.ca.gov

The Telecommunications Division (TD) provides statewide coordination and oversight for the 911 public emergency network, which consists of more than 500 police, fire and paramedic dispatch centers. TD also installs, licenses, and maintains public safety communications systems used by state, federal and local agencies.

- Total Budget: \$64.1 million

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*Please contact the Office of Public Affairs at
916.376.5037 for all media inquiries.*

ADMINISTRATION DIVISION

www.dgs.ca.gov

The Administration Division (AD) is committed to providing high-quality customer service for our internal and external clients. Our services include support for identifying and maintaining budgetary resources, uniform and consistent financial and human resources support, risk and insurance management expertise, maintenance of the Ziggurat, and other research and business functions needed by our clients.

OFFICE OF ADMINISTRATIVE HEARINGS

www.oah.dgs.ca.gov

The Office of Administrative Hearings (OAH) consists of two divisions and six regional offices statewide. The General Jurisdiction Division provides adjudicatory and alternative dispute resolution services to more than 1,000 state, local, and county agencies while the Special Education Division provides adjudicatory, mediation and settlement services throughout the state to school districts and parents of children with special education needs.

- Total Budget: \$24.8 million
- Approximately 8,200 General Jurisdiction cases filed in FY 06/07, approximately 46 percent require a full hearing
- Approximately 2,800 Special Education cases filed in FY 06/07, approximately 95 percent are resolved through mediation, with 5 percent requiring a written decision
- Serves approximately 700,000 of California's special needs schoolchildren

INTERAGENCY SUPPORT DIVISION

www.dgs.ca.gov

The Interagency Support Division (ISD) provides a wide range of support services, including vehicle acquisitions either through lease or purchase, travel arrangements, fund releases to school districts for facility construction, publishing and video production, business records storage, State-owned surplus personal property disposition, and federal surplus personal property allocation.

OFFICE OF FLEET AND ASSET MANAGEMENT

www.ofa.ca.gov

The Office of Fleet and Asset Management (OFA) is responsible for oversight of the state fleet, providing transportation services and managing state and federal surplus property. Services include: state vehicle rentals and vehicle maintenance, employee parking, commercial air, car rental, fuel card and travel contracts, fleet management, and the disposal or reutilization of surplus property.

- Total Budget: \$52.6 million
- Owns approximately 6,900 motorized vehicles
- Operates five state garages: Sacramento, Los Angeles, San Diego, Fresno and Oakland

OFFICE OF PUBLIC SCHOOL CONSTRUCTION

www.opsc.ca.gov

As staff to the State Allocation Board (SAB), the Office of Public School Construction (OPSC) facilitates the processing of school district applications and makes funding available to qualifying school districts. These actions enable school districts to build safe and adequate school facilities for their children in an expeditious and cost-effective manner.

- Total Budget: \$13.9 million
- Funded new classroom construction or more than 1.1 million pupils including nearly 100,000 for Critically Overcrowded Schools (COS) and more than 12,000 for Charter Schools
- As of 7/26/07, 3,700 new construction projects and nearly 4,700 projects funded to modernize classrooms for more than 2.4 million pupils

OFFICE OF STATE PUBLISHING

www.osp.dgs.ca.gov

The Office of State Publishing (OSP) provides printing and communication solutions through its specialized knowledge, statewide perspective, and coordinated public and private partnership. OSP's services are available to state, federal, county and city agencies.

- Total Budget: \$75.6 million
- Recycles 12.1 million pounds of paper each year
- Annually prints: 8 million tax forms, 7 million DMV booklets, 13.5 million voter guides, and more than 3,000 legislative bills (not including amendments.)

